

**JOINT BOARD  
OF THE TOWNS OF  
SUNAPEE, NEWBURY AND NEW LONDON  
AGENDA  
NOVEMBER 30, 2010  
8:00 AM  
NEW LONDON**

Present: Bill Scharff (Sunapee resident), Bill Roach (Sunapee Selectman), Donna Nashawaty (Sunapee Town Manager), Dennis Pavlicek (Newbury Town Administrator), Tina Helm (New London Selectman), Jessie Levine (New London Town Administrator), Norm Bernaiche (Chief Assessor), Kris McAllister (Assessor)

Absent: Gary Daniels (Newbury resident)

Donna Nashawaty called the meeting to order at 8:05 AM.

1. Review & approve public & non-public minutes of September 8, 2010: Dennis moved to approve both sets of minutes, seconded by Tina Helm and approved 6-0.
2. Budget Recap (2010 year-to-date): Dennis referred to a budget recap for 2010 and there are no issues; we should be on schedule for the end of the year. Dennis reported that the Newbury Selectboard approved the 2011 assessing budget last night so it is all set to move forward to Town Meeting. The total budget will be \$237,137, which reflects the final health and dental changes.

Donna said that she and Norm talked yesterday about SMS software that allows updating with the Vision files at-will for all three towns. Currently each town gets four updates per year with SMS, which does not provide as many updates as we need with the amount of use that we are urging the public to do. Donna said that SMS has software that allows us to send SMS the data and they can update the website monthly or more often. Norm said that the software is \$1200 and suggested waiting until the end of the year to see if we have unspent budget remaining. Tina asked whether it would need upgrades going forward and Norm said that would be part of the annual license fee.

Jessie asked how much extra work it is for the assessors to do monthly updates. Norm thinks it would be 15 minutes per town and could be done by either the clerks or Norm. Tina said it sounds like a valuable resource.

Jessie made a motion to authorize Dennis to purchase the software from unspent funds available at the end of the year. Seconded by Donna. Dennis will notify everyone if and when that is done, and if we need to purchase it from the three towns, we can do that.

Motion approved 6-0.

3. Quarterly Recap: Norm said that the schedule is back to normal now following the two revaluations and Norm and Kris are spending more time in Newbury again. There is a lot of clean up in both New London and Sunapee. Some sales have occurred after the revaluation and in most cases they support the changes, with a few aberrations and some short sales. Kris said that there was a lot of support from the community who understood what was going on. Norm said there has been support from the brokers who thinks corrections were made in the right areas. They have not heard from the taxpayer representatives yet. Some abatement applications have been filed. With respect to court appeals, there is one BTLA case remaining in New London.

Kris will be taking her one-day refresher course for the CNHA.

Norm will look to do one town per year from now on, so either New London or Sunapee will be done in 2014 (one year earlier) depending on what the equalization study shows at that time. Going forward there will be one town revalued in each of 2014, 2015 and 2016.

4. Set Next Meeting Date: The first quarter meeting is after the March elections and that is when the Selectman and citizen rep change out. Donna had asked Gary Daniels for his availability and first week of April is fine. Next meeting date was set for **Tuesday, April 5 at 8:00 AM** in Sunapee.

Meeting adjourned at 8:37 AM.

Respectfully submitted,

Jessie Levine, Clerk  
Town Administrator, New London